

Borough of Carlisle
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**BOROUGH OF CARLISLE
COUNCIL MEETING MINUTES
April 9, 2020**

This meeting was held via Zoom due to the restrictions of social distancing put in place do to Covid-19.

Mayor Scott called the Council Meeting to order at 7:00 p.m. and Councilor Stuby led the Moment of Silence and Pledge of Allegiance.

Council members present: Councilors Crampsie, Fulham-Winston, Hicks, Landis, Stuby, Deputy Mayor Shultz and Mayor Scott. Also present were: Borough Manger Armstrong, Assistant Borough Manager Snyder, Police Chief Landis, Finance Director Juday, Water Resources Director Malarich, Parks & Recreation Director Crouse, Fire Chief Snyder, Public Information Coordinator Taylor, Solicitor Brenneman, Dickinson Law School Student Ambassador Speer and Borough Secretary Stone.

Public Comment

Mr. Richard Fleck submitted the attached statement to be entered into the minutes.

CONSENT AGENDA

Deputy Mayor Shultz made a motion, seconded by Councilor Fulham-Winston, to approve the Consent Agenda. Council unanimously voted (7-0) to approve the Consent Agenda, which consisted of the following items:

A. **Minutes:**

*Council Meeting 03/12/2020
Emergency Council Meeting 03/27/2020*

B. **Approval of Bills and Investment Transactions:**

Expenditures as of March 31, 2020

<i>General Fund</i>	<i>\$ 723,122</i>
<i>Water Fund</i>	<i>\$ 266,766</i>
<i>Sewer Fund</i>	<i>\$ 381,988</i>
<i>Stormwater Fund</i>	<i>\$ 93,328</i>
<i>Solid Waste Fund</i>	<i>\$ 6,747</i>
<i>Capital Projects Fund</i>	<i>\$ 82,420</i>
<i>Parking Fund</i>	<i>\$ 59,767</i>

C. **Finance Committee:**

- 1. Borough Council approved a resolution for the disposition of specific municipal records outlined in the attached resolution.*

D. **Parks and Recreation Committee:**

- 1. Borough Council approved the 2020 Summer Recreation Program Fee Resolution.*

E. Public Safety Committee:

1. *Borough Council approved the May 25, 2020 Memorial Day Parade from 9:00 a.m. – 9:45 a.m. The parade route is as follows: Parade begins on N. Hanover Street at North Street, proceeding south on North Hanover Street to South Street, turns right onto West South Street and proceeds west to South Pitt Street, turns right onto South Pitt Street and proceeds north to West High Street, turns right at West High Street and disbands at the Square. The Memorial Day Ceremony at the Veterans’ Memorial Courtyard will begin at 10:00 a.m. and conclude at 10:45 a.m. Traffic is closed only around the Square per the Special Events Application request. Approval is contingent upon the applicant submitting a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured and receipt of PENNDOT approval.*

2. *Borough Council approved a Special Event Application submitted by DCA involving street closures as follows:*

Harvest of the Arts, September 26, 2020 6:00 a.m. – 8:00 p.m.; streets to include: High Street from Hanover Street (West to) College Street. Pitt Street from Louthier (South to) Pomfret/ West Street from Dickinson Alley (South to) Church Avenue.

Approval is contingent upon the applicant submitting a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured and receipt of PENNDOT approval.

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor’s Report

Borough Manager Armstrong provided the following Covid-19 update: The manager’s office has been working closely with the Emergency Management Coordinator Snyder, along with the state and local officials, community stakeholders and staff on addressing immediate needs for the residents, small business community, nonprofits and homeless community. There were also operational and programming changes made throughout the Borough organization.

Fire Chief Snyder provided the following Covid-19 update: PPE supplies were adequate to date for the fire and police departments, as well as non-uniform personnel; Declaration of Disaster Emergency was enacted by Council, and PEMA supplied cots for the homeless. He mentioned that the Borough collaborated with South Middleton Township to begin discussions on establishing a test site at the local hospital.

REPORTS FROM COMMITTEES

A. ERCP:

1. Borough Council voted 7-0 to adopt a resolution appointing Ms. Britt Erney-Muniz to a first, five-year term as an alternate member to the Carlisle Borough Zoning Hearing Board. The five-year term will become effective immediately and shall expire December 31, 2024. (Stuby/Shultz)
2. Borough Council voted 7-0 to appoint Mr. Michael Smith to a partial term on the Parks and Recreation Board. The partial term will become effective immediately and shall expire on June 30, 2021. (Stuby/Shultz)

NEW BUSINESS

Mr. Chris Weiman, NARP Chair, and constituent at West Ridge Street, Carlisle, Pennsylvania asked council to suspend the May vote on the rental ordinance vote to allow public response in a public meeting. Mayor Scott remarked there were no plans to discuss a vote until the public can be present at a meeting.

REPORTS FROM COUNCIL MEMBERS & STAFF

Deputy Mayor Shultz recognized the efforts of the Borough Manager, Assistant Borough Manager and Parks & Recreation staff to fill the need for the homeless community. He noted he was very appreciative of all the efforts that were put forth.

Councilor Fulham-Winston recognized the non-profit community for pulling together to support those in the community that are most vulnerable.

Councilor Crampsie thanked staff, first responders and residents for their patience and for practicing social distancing.

Councilor Landis reflected on the investment of the past Councilors and staff to create and invest in Borough parks for the resident to enjoy in times like these.

Councilor Stuby echoed the other Councilors in thanking all the individuals doing a lot of great work.

Councilor Hicks noted that the Borough is well represented with the efforts of the United Way relief fund during this time, recommended continuing representation of two Council members in the United Way efforts. He stated he was confident that the community and nonprofit leaders would continue to meet the needs of the community.

Student Ambassador Speers noted the college has cancelled graduation and class were being held online.

Borough Manager Armstrong thanked Council, the Mayor and Deputy Mayor for their leadership through these challenging times. She stated that this has been an experience and noted the skills set of the staff and their willingness to step up is to be applauded. Manager Armstrong gave a special thanks and recognition to Fire Chief Snyder for his dedication and responsiveness to the community and staff during this time.

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ADJOURNMENT

There being no further business or public comment, the meeting adjourned at 7:28 p.m.

Timothy A. Scott
Mayor

Joyce E. Stone
Borough Secretary

Statement Submitted by Richard Fleck

From: Richard Fleck <rfleckjr@gmail.com>

Sent: Wednesday, April 8, 2020 11:06 AM

To: Stone, Joyce <jstone@carlislepa.org>

Cc: Armstrong, Susan <sarmstrong@carlislepa.org>

Subject: Rental property ordinance - Meeting request

This is a request for tonight's meeting.

Because of the Corona Virus State Mandate of closing business and putting people out of work they are now having immediate issues paying their monthly bills including rent. It will take a longer time for the tenants to catch up financially. This has placed the burden on landlords to pay all rental property expenses such as the mortgage, water, sewer, trash, utilities, insurances and more with little to no income for an unseen amount of time. On top of that the Commonwealth has stopped the ability to evict tenants, when necessary, and we have no recourse.

I am hoping that the Mayor and Borough Council will delay the vote for at least 90 days on the Rental Property Ordinance to help the landlords and tenants have enough time to recover. If the vote goes forward delay the implementation for at least the same amount of time, if not longer.

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Thank You in advance!

Richard Fleck